

VILLAGE OF GREAT NECK PLAZA
BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING
WEDNESDAY, APRIL 7, 2021

On motion duly made and unanimously carried, Trustee Gerald Schneiderman is appointed Deputy Mayor pursuant to New York State Village Law Section 4-400(1)(h) for a one-year term, and Trustee Pamela Marksheid is appointed Deputy Mayor pursuant to New York State Village Law Section 4-400(2) for a one-year term and shall perform the duties of Trustee Schneiderman as Deputy Mayor in the event of the absence or inability of the Mayor and Trustee Schneiderman to perform the duties of their respective offices. Deputy Mayor Schneiderman, among his other duties and responsibilities, shall assist the Mayor in matters pertaining to intergovernmental relations and commercial and economic support and development within the Village. Deputy Mayor Marksheid, among her other duties and responsibilities, shall assist the Mayor in matters pertaining to resident services, historic preservation and communications.

On motion duly made and unanimously carried, Richard Belziti is appointed the Superintendent of the Building Department and shall also serve as the Village's Building Inspector, Commissioner of Public Services, Superintendent of Highways and Commissioner of Fire Prevention, for a one-year term.

On motion duly made and unanimously carried, Patricia O'Byrne is appointed Assessor for a one-year term.

On motion duly made and unanimously carried, Patricia O'Byrne is appointed Clerk-Treasurer for a two-year term.

On motion duly made and unanimously carried, Ana Quinones is appointed Deputy Clerk for a one-year term.

On motion duly made and unanimously carried, Richard Kestenbaum is appointed Acting Village Justice for a one-year term.

On motion duly made and unanimously carried, Ernie Jones is appointed Village Prosecutor for a one-year term.

On a motion duly made and unanimously carried, Trustee Gerald Schneiderman is appointed Board of Director member to the Water Authority of Great Neck North, for a one-year term.

On a motion duly made and unanimously carried, Lawrence Katz is appointed Taxi Commissioner for a one-year term.

On a motion duly made and unanimously carried, Ted M. Rosen is appointed Vigilant Fire Liaison Committee representative, and Gerald Schneiderman and Michael DeLuccia, alternate Vigilant Fire

Liaison Committee representatives, for a one-year term.

On a motion duly made and unanimously carried, Ted M. Rosen is appointed Cable Commissioner, for a one-year term.

On a motion duly made and unanimously carried, Pamela Marksheid is appointed Co-Board liaison to the Resident Parking & Pedestrian Safety Committee and Lawrence Katz, Co-Board liaison, for a one-year term.

On a motion duly made and unanimously carried, Gerald Schneiderman is appointed Board liaison to the Public Art Advisory Group and Pamela Marksheid, alternate representative, for a one-year term.

On a motion duly made and unanimously carried, Pamela Marksheid is appointed Board liaison to the Climate Smart Communities Committee and Michael DeLuccia, alternate representative, for a one-year term.

On a motion duly made and unanimously carried, Pamela Marksheid is appointed Board liaison to the Historic Preservation Commission, and Michael DeLuccia, alternate representative, for a one-year term.

On a motion duly made and unanimously carried, Gerald Schneiderman is appointed Village representative to the Great Neck Village Officials Association, and Pamela Marksheid and Michael DeLuccia, alternate representatives, for a one-year term.

On a motion duly made and unanimously carried Gerald Schneiderman is appointed Village representative to the Nassau County Village Officials Association, and Pamela Marksheid and Michael DeLuccia, alternate representatives for a one-year term.

On a motion duly made and unanimously carried, Gerald Schneiderman, Lawrence Katz and Michael DeLuccia are the Village's three public appointments of the Board of Trustees to the Board of Directors of the Great Neck Plaza Management Council (BID), for a one-year term.

On a motion duly made and unanimously carried, Gerald Schneiderman is appointed village representative to the Great Neck Chamber of Commerce, and Lawrence Katz, alternate representative, for a one-year term.

The following resolutions were moved and adopted by unanimous vote: RESOLVED that for the current fiscal year, the following rates will be paid to the consultants listed below for work performed:

For legal services as general counsel to the Village, Richard Gabriele, will be paid at a rate of \$275 per hour for attorney time, and \$1,100 for the monthly retainer, per an approved legal consultant agreement authorized by the Board;

For legal representation of the Village in real property tax review cases and related matters, Steven Wimpfheimer will be paid at a rate of \$250 per hour, per an approved legal consultant agreement authorized by the Board;

For legal services to the Village in election law matters, the firm of Bee, Ready, Fishbein, Hatter & Donovan, LLP ("Bee, Ready") will be paid at a rate of \$300 per hour for attorney time, per an approved legal consultant agreement authorized by the Board;

As Village Prosecutor, Ernie Jones will be paid at a rate of \$325 per night court appearance, and \$225 per hour for day trials and any daily Village court related matters, per an approved legal consultant agreement authorized by the Board;

For storm water management and MS4 Permit filings, The LiRo Group will be paid at \$1,350, per an approved engineering consultant agreement authorized by the Board.

In addition, all out-of-pocket expenses and disbursements incurred in conjunction with the performance of the above will be reimbursed after they are submitted and approved by the Board of Trustees.

RESOLVED: That for the current fiscal year, the depositories for Village funds will be M&T Bank, and Capital One Bank. In addition to the above, for the purposes of short term deposits, provided that proper collateral is secured, the Village will deposit with Flushing Commercial Bank and MBIA-CLASS, or any other commercial bank offering best rates and meeting standards set by the Department of Audit and Control.

RESOLVED: That for the current fiscal year, the official newspaper designated is the *Great Neck Record*, the *Great Neck News* and/or *Newsday*, for the purpose of publication of all Notices, Resolutions, Ordinances, Local Laws or other proceedings of the Board of Trustees and Board of Zoning and Appeals.

RESOLVED: Pursuant to Section 5-524 (6) of the Village Law that for the current fiscal year the following recurring expenses are authorized for payment in advance of audit, Public utility services, Postage, Freight and express charges.

RESOLVED: Pursuant to Section 104-b of the General Municipal Law the Procurement Policy, which was adopted on April 3, 2019, will remain in effect for the current fiscal year.

RESOLVED: Pursuant to Chapter 708 of the General Municipal Law that the Investment Policy, which was adopted on February 4, 2015 will remain in effect for the current fiscal year.

RESOLVED: Pursuant to Section 77-b of the General Municipal Law, Municipal Officials and Employees are hereby authorized to attend schools, conferences, and seminars conducted for the benefit

of local government. Further, all actual and necessary expenses for travel to such schools, conferences, and seminars will be paid by the Village. In addition, the prevailing standard mileage rate for business as set by the Internal Revenue Service (Federal government) for the fixed and variable costs of operating a personal automobile, will be paid to such officer or employee for the use of their own automobile in attending such schools, conferences, or seminars, provided all mileage and out-of-pocket travel expenses and disbursements incurred in conjunction with attending said conferences, etc. will be reimbursed after they are submitted with appropriate documentation and approved by the Board of Trustees.

RESOLVED: Pursuant to Subsection 8.1025 of the Office of the State Comptroller Financial Management Guide that the cost of meals for Village officials and guests will be reimbursed if it is determined that such meals promote a valid local government purpose. The claim for reimbursement should state the names of the guests and the topics discussed.

RESOLVED: Pursuant to the NYS Comptroller Guidelines for Capital Assets the Capital Asset Policy adopted on February 3, 2010 will remain in effect for the current fiscal year.

RESOLVED: Pursuant to Purchasing procedures in the Office of State Comptroller Financial Management Guide, *Internal Controls*, the Mayor and the Clerk-Treasurer are hereby authorized to execute agreements for the purchasing of goods and services used for municipal purposes, in the amounts needed to carry on the functions of the government at the best possible price, and in conformance with all pertinent laws, policies, budgets and procurement procedures adopted by the Village Board. Said agreements include unusual purchases, such as grants, and for routine purchases previously authorized by the Board and the acquisition of said goods and services are obtained at favorable prices. Where the agreement executed is for a cost of \$1,000 or more, authorization of a Board of Trustees resolution shall also be obtained, either prior to execution or at subsequent Board meeting.