

Village of Great Neck Plaza, Inc.

APPLICATION FOR PUBLIC ACCESS TO RECORDS

FILE: WHITE - OFFICE COPY CANARY - FILE COPY PINK - APPLICANT'S COPY

TO: Village Clerk
Village of Great Neck Plaza
Gussack Plaza, P.O. Box 440
Great Neck, New York 11022

516/482-4500

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORDS:

Signature

Date

Print Name

Representing

Address

FOR VILLAGE USE ONLY

APPROVED []

DENIED OR GRANTED ONLY IN PART, for the reason(s) checked below:

- Confidential or proprietary information not available for disclosure
- Record prepared for law enforcement purposes, and exempt from disclosure by statute
- Disclosure would constitute an unwarranted invasion of personal privacy or endanger life or safety of any person
- Disclosure would impair present or imminent contract awards or collective bargaining negotiations
- Record in inter-agency or intra-agency material exempt from disclosure
- Record which is not available pursuant to the Freedom of Information Law
- Record of which village is legal custodian cannot be found
- Record is not maintained by this Village
- Exempted from disclosure by statute other than Freedom of Information Law
- Other (specify) _____

RECORDS ACCESS OFFICER

DATE

NOTICE TO REQUESTER: YOU MAY APPEAL ANY DENIAL OF ACCESS TO ALL OR ANY PART OF A DOCUMENT, BY WRITTEN APPLICATION TO THE MAYOR OF THE VILLAGE OF GREAT NECK PLAZA, FILED WITH THE VILLAGE WITHIN THIRTY DAYS FROM THE DATE OF THIS DENIAL.

I HEREBY APPEAL FROM THE DENIAL OF ACCESS TO DOCUMENTS, AS STATED HEREIN.

Requester's Signature

Date