

Village of Great Neck Plaza  
Village Justice Court  
County of Nassau

The People of the State of New York

vs.

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You are hereby notified that I, \_\_\_\_\_  
please type or print name  
appear for \_\_\_\_\_, the defendant in the above-entitled action.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Signature: \_\_\_\_\_  
Attorney for Defendant

\_\_\_\_\_  
Attorney/Firm

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone No.

If appearing on behalf of another attorney enter their information below:

\_\_\_\_\_  
Attorney/Firm