

Instructions for Plea Disposition by Mail Program

The Village of Great Neck Plaza Justice Court has implemented a Plea Disposition by Mail program. The program is being offered to provide the opportunity to resolve open traffic and parking violations without having to personally appear in the Village Justice Court.

You have previously expressed an interest in participating in the Plea Disposition by Mail program. Enclosed is the plea disposition being offered to you by the Village Prosecutor.

There is no adverse impact, consequence, or penalty to you if you reject the Prosecutor's offer. Additional fines and fees will not be assessed during your review period. You will not incur any additional penalties if you reject the Prosecutor's offer. You maintain your right to a trial and the presumption of innocence if you reject the Prosecutor's offer.

If you elect to reject the Prosecutor's offer, please sign the enclosed form accordingly and return it to the Court. Please note that you cannot select which ticket(s) you would like to resolve through a plea disposition agreement and ignore the other ticket(s) included in the Prosecutor's offer.

If you accept the Prosecutor's offer, please sign the enclosed form, as indicated, and return it with the required payment. Please enclose a self-addressed stamped envelope along with your payment if you would like to receive a receipt.

Mail to: Village of Great Neck Plaza Justice Court, P.O. Box 440, Great Neck, NY 11022

Pursuant to Vehicle and Traffic Law section 1802(2), you may be permitted to pay any fines, fees or surcharges via a monthly installment payment plan when you are 1) convicted of a Vehicle and Traffic Law offense or 2) convicted of a local law, ordinance, order, rule or regulation related to traffic. The judge sets the monthly payment amount. The minimum payment is \$25/month or up to 2% of your net monthly income, whichever is higher. No additional charges or interest are added. You may be required to submit a Financial Disclosure Report to get an installment plan. You may be required to appear in court no more than once per year for the judge to assess your financial circumstances, and your monthly payment amount may increase or decrease if your income changes. You can ask the court to reduce your monthly payment amount no more than twice per calendar year if your income decreases.

Should you have any questions, you may call the Village Justice Court at (516) 482-4500.